Federal Political Committee Report of Contributions to NC Political Committees [CRO-4200] Form Description

Federal Political Committee that have registered with the North Carolina State Board of Elections may make and must disclose contributions made to North Carolina political committees. The Federal Political Committee must file this form, along with the **Federal Political Committee Report of Contributions to NC Political Committees Cover Sheet form (CRO-4100)**, to the North Carolina State Board of Elections.

When this form is amended, all information on this form must be provided. <u>Any changes in committee information included on this form MUST be amended on this form and the entire form must be completed and resubmitted.</u> Any information changed, added, or deleted will be considered as part of the amended report.

Line-by-Line Instructions

- LINE 1. Provide the complete name of the committee.
- LINE 2. Provide the committee's NC SBOE ID Number (NOT the federal ID number).
- LINE 3. List each of the payee's information separately. Multiple contributions can be listed on the appropriate lines.
 - a. Provide the complete name, mailing address and phone number of the candidate committee receiving the contribution.
 - b. Check the appropriate box for the type of committee registered.
 - c. Check the appropriate box for the level at which the committee is registered.
 - d. Provide the office for which the candidate is running.
 - e. This space is for any additional information that is necessary for the report.

- f. List the election cycle sum to date. This is the federal committee's total contribution to the NC candidate from the start of the election cycle.
- g. List the form of payment of the contribution (cash, check, draft, money order, credit card, debit card or in-kind).
- h. Provide the description if the contribution is a non-monetary gift
- i. Provide the date of the contribution.
- i. Provide the amount of the contribution.
- LINE 4. List the total contributions on the current page.
- LINE 5. List the total sum of all CRO-4200 pages. Calculate this by adding Line 5 of all CRO-4200 pages.